



Office of the Vice Chairman Shri Shiv Khori Shrine Board (SSKSB)
(Deputy Commissioner, Reasi)

SHORT TERM E-NOTICE INVITING TENDER
Fresh (e-NIT) E-NIT No. 04 of 2024 dated: 13-11-2024


1. e-Tenders on the prescribed format are invited on behalf of Shri Shiv Khori Shrine Board through its Vice Chairperson from the eligible individuals/firms/interested persons for collection of Lorry (Vehicle) Adda Entry Fee/Entry Tax at Bus Stand/Taxi stand Ransoo for a **period of three years.**

S.No	Name of the contract	Minimum reserve bid of the contract (Rs. In lacs)	Earnest money (Rs. in lacs)	Cost of tender form (Rs.)
1.	Lorry Adda/Entry Tax at Bus stand/Taxi Stand Ransoo	60.00 Lacs	2,40,000/-	500.00

2. The e-NIT consisting of Qualifying Information, Eligibility Criteria, Specifications, Bill of Quantities (BOQ), set of Terms & Conditions of contract and other details can be seen/downloaded from the websites: <http://jktenders.gov.in> and www.shivkhori.in as per following:

Publishing date	13.11.2024
Downloading start date	13.11.2024 at 02:00 PM
Document download/sale end date	22.11.2024 at 02:00 PM
Bid submission start date	13.11.2024 at 02:00 PM
Bid submission end date (online)	22.11.2024 at 02:00 PM
Date of opening of technical bid (online)	23.11.2024 at 02:00 PM (in the office of Executive Officer, SSKSB Reasi)
Date of opening of financial bid (Online)	Shall be intimated to the technically qualified bidders

3. The tender must accompanied with an earnest money in the form of CDR/FDR of the amount mentioned above from any Nationalized/scheduled Bank duly pledged to the Executive Officer, Shri Shiv Khori Shrine Board and tender fee of Rs. 500/- shall be deposited in the official account of Shri Shiv Khori Shrine Board, Branch J&K Bank Ransoo, Account No. 0658040500000001, IFSC-JAKA0RANRSI. The bidder shall mention UTR No. in the prescribed Technical Bid form at **Annexure "II"**. Completing bidding process will be done online on e-tender portal www.jktenders.gov.in & www.shivkhori.in. The tenders be submitted strictly in accordance with the provisions of detailed e-NIT. The Technical bids shall be opened on 22-11-2024 at 02:00 PM or any other subsequent day decided by the tender opening committee. The bid shall be opened in presence of such bidders who may choose to be present for the same. The date of opening of Financial bid shall be intimated only to be shortlisted bidders after evaluation of Technical bids.
4. The board will not be responsible for any delay, wrong delivery or non-delivery of the bids to any reason. Conditional, illegible, ambiguous, incomplete tenders i.e. tenders without earnest money of stipulated amount, without tender cost or not filled as per the terms & conditions of tender or received late shall be out rightly rejected.


Pardeep Kumar, JKAS
Executive Officer, SSKSB
(Assistant Commissioner Dev)
Reasi

Instructions to Bidders regarding e-Tendering process:

1. The interested bidder can download the e-NIT/bidding document from the website www.jktenders.gov.in & www.shivkhori.in.
2. To participate in bidding process, bidders have to get (DSC) "Digital Signature Certificate" as per information Technology Act-2000, to participate in online bidding. This certificate will be required for digitally signing the bid. Bidders can get above mentioned digital certificate from any approved vendors.
3. The Bidders who already possess valid DSC "Digital Signature Certificate" need not to procure new DSC.
4. The bidders have to submit their bids online in electronic format with Digital Signature. The bids cannot be uploaded without Digital Signature. No Proposal will be accepted in physical form.
5. Bids will be opened online as per time schedule mentioned in the e-NIT.
6. Before submission of online bids, bidders must ensure that scanned copies of all the necessary documents have been attached with bid.
7. The SSKSB will not be responsible for delay in online submission of bids whatsoever reasons may be.
8. All the required information for bid must be filled and submitted online.
9. Bidders must attach scanned copies of all documents & EMD as specified in the tender documents.
10. The details of cost of documents, EMD specified in the tender documents should be the same, as submitted online (scanned copies) otherwise bid will not be accepted.
11. Bidders are advised to use "My Documents" area in their user on <http://jktenders.gov.in>, e-Tendering Portal to store important documents like Balance sheet, GST Registration Certificate, Tax Clearance Certificate, IT certificate, and other related documents etc., and attach these certificates as Non-Statutory documents while submitting their bids.
12. Bidders are advised not to make any change in BOQ (Bill of Quantities) contents or its name. In no case they should attempt to create similar BOQ manually. The BOQ downloaded should be used for filling the item rate as prescribed and it should be saved with the same as it contains.
13. Bidders are advised to scan their documents at 100 DPI (Dots per Inch) resolutions with Black and White, PDF \ Scan properly.
14. The guidelines for submission of bid online can be downloaded from the website <http://www.jktenders.gov.in>. & www.shivkhori.in.
15. The Tenderer(s) should carefully study the document and prepare his tender with consideration of all provisions of the document. He should fully acquaint himself / herself with site conditions and all other factors which may influence preparation of his tender.

No: EO/SK/e-NIT/ 795-99
Dated: 13/11/2024


Pardeep Kumar, JKAS
Executive Officer, SSKSB,
(Assistant Commissioner Dev.)
Reasi

Copy to the:

1. Chairman, SSKSB (Divisional Commissioner), Jammu for kind information.
2. Vice Chairman, SSKSB (Deputy Commissioner), Reasi for kind information.
3. Joint Director, Information Department, Jammu for publication of tender notice in two leading Daily Newspaper & one copy of the Newspaper in which the tender notice is published may be sent to this office for reference and record.
4. District Informatics Officer (NIC) Reasi for uploading official website of SSKSB.
5. Executive Engineer, PWD (R&B) Division Reasi to float the tender on www.jktenders.gov.in portal and further necessary action.



Office of the Vice Chairman Shri Shiv Khori Shrine Board (SSKSB)
(Deputy Commissioner, Reasi).

Collection of Lorry (Vehicle) Adda Entry Fee/Entry tax at Bus stand/Taxi stand Ransoo, District Reasi for a period of three year

Annexure-I

Detailed terms and conditions in respect of tender notice (e-NIT) issued under No:EO/SK/e-NIT/ 795-99 dated: 13 /11/2024

Eligible conditions:

1. The bidder/tenderer must be a citizen of India and should not be defaulter/blacklisted by the Govt. or any other financial authority.
2. The bidder, if happens to be a firm, should be duly registered with the competent authority. The bidder should have sufficient immovable properties at least half of the offered amount in tender document, located in Jammu & Kashmir (UT). The bidder shall have to submit an affidavit duly sworn before a judicial magistrate, in this regard.
3. The bidder/tenderer must have sound financial background. At the time of tendering he shall be required to submit a balance sheet and profit and loss accounts for the last three years i.e 2021-22, 2022-23 & 2023-24.
4. The tender shall be an Income Tax payee. The tenderer shall submit attested copies of the Income tax returns/Income tax assessment order for the last three years i.e 2021-22, 2022-23 & 2023-24.
5. The tenderer shall also submit proof of his/their PAN/Aadhar card number along with the tender form.
6. Attested copies of audited balance sheets and profit and loss account for last three years shall be attached with the duly filled tender document.

General conditions:

7. The Vice Chairperson/Executive Officer, SSKSB shall reserve the right to accept or reject any offer or all the offers without assigning any reasons thereof.
8. In case the offered bid is not sufficient, the VC/EO SSKSB shall reserve the right to reject the highest bid so offered and re-tender the entire work immediately.
9. The owner/driver of any vehicle, as the case may be, shall liable to pay the Entry Adda Fee/Tax, on the sanctioned rate, at the designated collection points established by the SSKSB and duly identified & notified to the highest bidder.
10. The light vehicles which are the bonafied property of Jammu & Kashmir Govt./Northern Railway/Govt. of India/SSKSB /vehicles loaded with goods meant for defence services, including the private vehicles engaged by the army exclusively for defence services or any other vehicle hired by the Govt. bodies to perform urgent and emergency works and the light vehicles not meant for commercial use, and vehicles owned by the resident of Ransoo only are exempted from the payment of vehicle/entry fee/lorry Adda fee/tax.
11. The contractor shall not charge the vehicle entry fee in excess of the sanctioned rates notified by the SSKSB. In case any complaint in writing, is received by the SSKSB or any higher authority and if it is proved by an officer deployed for this purpose, a penalty of Rs. 1000/- shall be imposed on the contractor on spot and the same shall be recovered by the Manager, (A&HR) SSKSB Ransoo as per the direction of the VC/EO, SSKSB and in case of any further complaints in this regard, double penalty shall be imposed on the contractor and recovered by the Manager, SSKSB.

12. The successful bidder shall charge entry/lorry Adda fee strictly in accordance with the sanctioned rates as per below mentioned detail:-
- | | | |
|------|------------------|----------|
| i) | Taxi | =Rs.50/- |
| ii) | Temp/Matadoor | =Rs.60/- |
| iii) | Bus/Truck/Tipper | =Rs.80/- |
13. The contractor shall abide by the orders as may be issued from time to time by the VC/EO SSKSB as the case may be for smooth collection of the fees.
14. The contractor immediately shall charge entry fee/lorry adda on only printed receipts to be issued to the concerned vehicle owner/driver, wherein rates of entry fee shall be printed in block letters preferably in English. The successful bidder, immediately after provisional allotment of offer shall get printed the bill/receipt books to be used for entry fee collection after sample book approved by the VC/EO, SSKSB.
15. The contractor shall seek prior approval of the VC/EO SSKSB for the appointment of the employees/agents for the collection entry fee/tax and shall ensure that employees wear proper uniform prescribed by the Board and carry proper identify cards.
16. The check post for the collection of entry fee shall be identified by the Shrine Board and any expenditure on account of rent to be paid or construction of temporary structures of the house for the employees shall be borne by the contractor only.
17. The record of the contractor is the liable to be inspected by the officer/officials of Shrine Board or by an officer deployed for this purpose by the higher authority during the period of contract and the contractor shall be bound to produce such documents for inspection and verification by the concerned officer/authority as and when required.
18. Notice of commencement/completion of work by the contractor within 15 days under Contract Labour Act be send to the office of Assistant Labour Commissioner Reasi.
19. Half yearly return by contractor under contract Labour Act and Annual Return under minimum wages Act be send to the office of Assistant Labour Commissioner, Reasi.
20. During the operation of the contract or thereafter no claim for any compensation/loss shall be entertained by the Shrine Board at the request of the contractor on any ground or for any reason whatsoever may be the circumstances which includes strikes, militancy related activities, natural disaster changes/blockade of route or any other circumstances which may affect the flow of yatra etc.
21. All disputes & differences between the parties regarding the interpretations of the terms and conditions of the tender notice/latter of award/contract agreement executed with the successful bidder or any other disputes arise during the contract period or thereafter, the same shall be referred to the arbitration of a person to be nominated/appointed by the Executive Officer SSKSB whose decision shall be final & binding upon the parties. Any of the parties may apply to the Executive Officer SSKSB for the appointment of the arbitrator in the event of any dispute/difference. On receipt of such request, it shall be lawful for Executive Officer to appoint an arbitrator to adjudicate upon the disputes/differences. The arbitrator so appointed shall enter upon the reference & decide the disputes in accordance J&K Arbitration & Conciliation Act 1997.
22. The successful tenderer will be required to accept all the terms and conditions of the tender and enter into an agreement with the Shrine Board and furnish a surety bond having validity till the end of contract period within 07 days from the date of communication of the acceptance of the bid which shall be got registered in the Judicial court of Law and all registration expenses on this account shall be borne by the successful contractor.
23. Bidders are invited to submit Bids for e-Notice Inviting Tender (e-NIT) for collection of Lorry (Vehicle) Adda Entry Fee/Entry Tax at Bus Stand/Taxi stand Ransoo in two parts viz. Technical Bid (Annexure-II') and Financial Bid (refers to BOQ Online only) as per enclosed proforma along with supporting documents, application fee, EMD etc. The bidders are required to submit their bid under 2 bids system with Cover-I (Technical Bid) and Cover-II (Price Bid).

A. Cover-I (Technical Bid)

(This cover shall contain): -

- (i) Annexure-'II' form duly filled in along with relevant documentary proofs.
- (ii) Scanned copies of EMD in shape of CDR / FDR pledged to Executive Officer, SSKSB.
- (iii) Tender fee of Rs. 500/- shall be deposited in the official account of Shri Shiv Khori Shrine Board, Branch J&K Bank Ransoo, Account No. 0658040500000001, IFSC-JAKA0RANRSI. The bidder shall mention UTR No. in the prescribed Technical Bid Form at Annexure- 'II'
- (iv) Tender Document containing Instructions, Terms and Conditions duly signed on each leaf by the Tenderer, along with documentary proof wherever required

B. Cover II (Price Bids):

- (i) Price bid shall contain price quoted for each work separately as per BOQ & has to be submitted online in the form of BOQ only.
 - (ii) The price bid should be absolute and unconditional.
 - (iii) Conditional bids shall be rejected.
 - (iv) The price bid shall be opened in favour of bidders who qualify in the technical bid. Rates are required to be quoted strictly as per prescribed BOQ / item of works.
 - (v) Price bids not conforming to above standards or suffering from any flaw shall be rejected
24. The financial bids of the eligible tenderers only shall be opened up on the evaluation of pre-qualification bids and the financial bids shall preferably be opened immediately after the evaluation of technical bids.
25. The tender form should be submitted alongwith all requisite documents properly in a sealed envelope and on the cover containing tender document, the following should be clearly written: "Collection of Lorry (vehicle) Adda Entry Fee/Entry Tax at Bus stand/Taxi Stand Ransoo for a period of three year.
26. The tenderer must go through the technical and financial detailed mentioned in the terms & conditions and stick to the conditions specified there in while quoting the rates. The rates should be inclusive of all taxes.
27. Tenderers should be typed neatly or written in ink and tenders filled in with pencil will be summarily rejected. All tender documents and schedules shall be signed on all pages and the seal of the company shall be affixed on all tender documents and schedules on each page as a token of unconditional acceptance of terms and conditions of e-NIT. All corrections if any should be duly attested. Any tenders which have corrections which are not attested by the tenderer will summarily rejected.
28. For availing electric/water/telephone connection facility, the licensee shall apply for grant of the connection directly to the concerned department after obtaining NOC from Shrine Board. The electric/water/telephone connection shall be sanctioned by the concerned department. The licensee shall be liable to pay rental charges and other taxes, levis and cesses as may be imposed by the concerned department for the use of such services.
29. The tender should be filled in neatly quoting the rates both in words and figures, without any cutting/over writing. In case of any cutting/overwriting the same should be authenticated under the signatures of the tenderer.
30. Conditional, illegible, ambiguous tender(s) received after the stipulated date and time shall be out rightly rejected.
- The Shrine Board reserves absolute right to reject any or all bids without giving any reason whatsoever or cancel the tender in the interest of committee without assigning any reason and may invite fresh tenders if so required. The Board is further competent

to collect Lorry Adda/entry fee of its own till the proper contract is awarded to the highest bidder.

32. The Shrine Board reserves its absolute right not to accept any tender/offer at any stage before execution of license deed. In case Shrine Board decides not to accept any tender/offer, it shall not be required to assign any reasons thereof to the tenderer.
33. Request for extension of the last date of receipt of tender shall not be entertained on any grounds by the committee. The said discretion lies only with SSKSB, if circumstances so warrant.
34. Any form of canvassing by the tenderer to influence the consideration of their tender shall render the tender liable to summary rejection.
35. In order to avoid delay caused by posted correspondences and to expedite the process, the Board may require the successful tenderer to hold technical and commercial negotiations with Board.
36. In case of death of licensee, during the license period, the license shall stand terminated with immediate effect.
37. The Board reserves the right to add any other terms and conditions in the contract agreement at the time of execution of the agreement with the highest bidder.
38. **Earnest Money Deposit:-**
 - a) The earnest money of Rs. 2,40,000/- in the shape of CDR/FDR from scheduled bank pledges to the Executive Officer, SSKSB as security should be enclosed with the offer and no offer will be entertained if the CDR/FDR/Cheque of requisite amount is not enclosed.
 - b) Tenders received without enclosed EMD in the cover containing technical bids shall be summarily rejected. EMDs other than in the form of CDR/FDR shall not be accepted and the tenders with EMD in the form other than CDR/FDR shall be summarily rejected. The EMD amount will not bear any interest. The Board will not entertain any request for adjusting the EMD from the tender due/running bills or from the EMD/Security Deposit of/for any other tenderer. In case of withdrawal of tender by the tenderer within the validity period of the offer or before finalization of the order, the EMD amount paid shall be forfeited.
 - c) The earnest money of the tenderer shall be forfeited if he/she withdraws the tender or raise the price of his/her offer within the validity period. The earnest money shall also be forfeited in case of such tenderer who does not comply with the letter of award issued in his/her favour within the validity period of the offer or violates any terms and conditions of the contract herein .
 - d) Earnest money deposited shall be released in favour of the unsuccessful tenderer(s) within one month from the date of issuance of award of the contract.
39. If the tenderer was a defaulter, owes by himself or by proxy or on behalf of any other person, any money/dues in any connection what-so-ever to the Shrine Board, his tender shall not be considered unless he/she clears his/her outstanding as determined by Shrine Board before the submission of tender.
40. The licensee shall have to deposit earnest money mentioned above in form of CDR/FDR pledged in favour of Executive Officer, SSKSB as a security deposit. In case of unsuccessful bidding, the CDR shall be returned to the bidder.
41. **Payment schedule:-**The successful bidder shall have to deposit 50% of the bid amount & a bank guarantee at the time of issuance of letter of award of contract through cheque in favour of Executive Officer, SSKSB. Besides, the balance 50% of the bid amount shall be deposited in three equal installments within a period of one year by the successful bidder in the shape of post dated cheque in favour of Executive Officer, SSKSB.
42. In addition to the above, the successful contractor shall also submit bank guarantee equal to 50% of the contract amount to Executive Officer, SSKSB. In case the first highest bidder fails to deposit 50% of the offered amount as per the terms and conditions of the contract, the second highest bidder shall be given the opportunity to deposit the amount which shall be equal to the amount quoted by the first highest

bidder and in case the contract is not matured for any reason the Shrine Board shall take a decision accordingly for further course of action which may be in its interest.

43. Penalty:

- a) In case of default to deposit the 50% of the bid offered amount by the 1st bidder within 48 hours and failure to fulfill the other formalities required as per terms & conditions, the earnest money shall be forfeited and 50% amount deposited by the highest bidder shall also be forfeited alongwith EMD.
- b) In case of default in making payments of due installment/s, penal interest at the rate of 1% per month shall be charged from the defaulter which shall become a part of the installment/s.
- c) In case of failure to deposit the installments within the stipulated time frame, as provided in the terms and conditions, the committee reserves the right to re-auction the contract at the risk and cost of the original contractor through open auction or sealed bids.
- d) In the event of re-auction of the contract, the loss, if any, sustained by the Board shall be made good from the contractor.

44. Documents to be submitted with tender form:- The bidder shall be required to submit the following certificates/undertakings and documents:

- a) Signed copy of the terms and conditions mentioned at **Annexure "I"**
 - b) Filled and signed copy of the detailed form **Annexure-II**
 - c) Financial bid as per BOQ & has to be submitted online in the form of BOQ only. case of firm Copy (self-attested) of certificate of registrations.
 - d) Identity and address proof certificates.
 - e) Copy of PAN card, GST Registration No.
 - f) Earnest money deposit (EMD)
 - g) Basic information about Bidder and the location of the sites which he utilizes for the collection of Lorry Adda Fee.
 - h) Tender fee (non-refundable) of Rs. 500/- by way of demand draft payable in favour of Executive Officer, SSKSB.
 - i) Copy of the turnover for the last three years i.e. 2021-22, 2022-23 & 2023-24.
45. Copies of the income tax returns for the last three years i.e 2021-22, 2022-23 & 2023-24.
46. The Shrine Board is authorized to revoke the license deed in case any condition of the NIT is violated, and in that case the licensee shall not continue his/her contract SSKSB shall remove his/her belongings without any demur or objection.
47. On expiry of the period of the contract, i.e. three year from the date of the signing license deed, the license granted in favour of the licensee shall be deemed to have been revoked and the licensee shall remove his belongings without any demur and voluntarily surrender & handover the vacant physical possession to the licensor. In the event of failure of the licensee to vacate the Lorry Adda, it shall be lawful for the licensor to enter the property & take over the Lorry Adda thereof from the licensee to which the licensee shall not have any objection. No notice would be required to be given to the licensee in respect of revocation of the license due to expiry of period of license.
48. If any tenderer is found, even at a subsequent stage, involved in any fraudulent practice of putting a tender in the name of employee/relative/any other person, the license, even if already granted, will be revoked/cancelled.
49. The Hon'ble Court at Reasi/Katra/Jammu alone shall have jurisdiction to decide upon the dispute between the parties.


Pardeep Kumar, JKAS
Executive Officer, SSKSB
(Assistant Commissioner Dev.)
Reasi

Annexure-II(Detailed form)

S. No.	Particulars/ Criterion	Details
1	Name of the Company /Firm/individual with Address (Contact Tel/mobile No) along with brief description of background.	
2	In case of firm date of establishment of the firm, detail of registration No. of the firm/company, location of head office, regional office and branch office.	
3	Please specify whether you are submitting your tender as a individual/proprietor of the firm or as a partner of the firm or Director of the company	
4	Name of the Proprietor/Partners/Director of the tendering firm/company	Attached/not attached
5	Annual turnover during the last three years as per audited balance sheet, a copy whereof to be enclosed alongwith profit and loss account statements.	Attached/not attached
6	(a) PAN (proof to be enclosed) (b) Income tax return statements/income tax assessment order for the last three years to be enclosed	Attached/not attached
7	Detail of EMD (in form of CDR/FDR only)	Amount: Name of issuing bank Date of issue
8	Does the e-NIT owe by himself or by proxy or on behalf of any other person any money/dues in connection with whatsoever to the Shrine Board.	Yes/No
9	GST/ Sale tax registration number (attach copy)	
10	Any other documents/information required to be provided as per terms and conditions and requirements of the tender document (indicate item wise)	
11	UTR No. of payment towards the cost of e-NIT	

I certify that I am authorized to furnish the information given in the schedule-A on behalf of the firm I represent and that it is true to the best of my knowledge and belief.

Sig. of Tenderer _____

Sig. of Block letters _____

Name of the firm and address _____

Any type of Govt. Tax applicable will be paid by the contractor.

Annexure-II(Detailed form)

S. No.	Particulars/Criterion	Details
1	Name of the Company /Firm/individual with Address (Contact Tel/mobile No) along with brief description of background.	
2	In case of firm date of establishment of the firm, detail of registration No. of the firm/company, location of head office, regional office and branch office.	
3	Please specify whether you are submitting your tender as a individual/proprietor of the firm or as a partner of the firm or Director of the company	
4	Name of the Proprietor/Partners/Director of the tendering firm/company	Attached/not attached
5	Annual turnover during the last three years as per audited balance sheet, a copy whereof to be enclosed alongwith profit and loss account statements.	Attached/not attached
6	(c) PAN (proof to be enclosed) (d) Income tax return statements/income tax assessment order for the last three years to be enclosed	Attached/not attached
7	Detail of EMD (in form of CDR/FDR only)	Amount: Name of issuing bank Date of issue
8	Does the e-NIT owe by himself or by proxy or on behalf of any other person any money/dues in connection with whatsoever to the Shrine Board.	Yes/No
9	GST/Sale tax registration number (attach copy)	
10	Any other documents/information required to be provided as per terms and conditions and requirements of the tender document (indicate item wise)	
11	UTR No. of payment towards the cost of e-NIT	

I certify that I am authorized to furnish the information given in the schedule-A on behalf of the firm I represent and that it is true to the best of my knowledge and belief.

Sig. of Tenderer_____

Sig. of Block letters_____

Name of the firm and address_____

Any type of Govt. Tax applicable will be paid by the contractor.